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14<sup>th</sup> October 2021

Dear Parent/Carer

In preparation for the AS/A-Level Literature examinations, we are offering students the opportunity to engage with a range of lectures hosted by subject specialist and head examiners, to boost their knowledge and confidence with the examination specification. **The conference, provided by *English in Action*, will be live-streamed directly from the Emmanuel Centre, London for students to watch in school. The conference will be held on Monday 8<sup>th</sup> November 2021 from 10:30 – 16:00.**

The cost of the conference is £9.00 and can be paid using ParentPay. However, please note that any monies paid towards the trip are non-refundable. **We request that this is paid by Monday 1<sup>st</sup> November 2021 at the latest.**

Students in receipt of a Pupil Premium are able to use this provision towards payment of the trip, provided they have adequate funds or a budget available for next year.

If you would like your son/daughter to participate in this visit, please sign and return the permission slip attached to the Finance Office by **Friday 22<sup>nd</sup> October 2021.**

Kind regards

Miss L. Butler

Teacher of English

**Permission Slip for the *English in Action* Conference, Monday 8<sup>th</sup> November 2021**

I/We give permission for ..... Year group and form  
..... to participate in the conference in school.

I/We have made payment of £ ..... using ParentPay

I/We would like to use Pupil Premium or 6<sup>th</sup> form bursary towards payment of the trip **YES/NO**

Signed..... (Parent/Carer)

Date.....